## [To be printed on School Letter Head]

**Ref Nbr:** **Date:** [DD/MM/YYYY]

**Scholarship Committee**

Medha Scholarships 2023

Bharat Vikasunmukh Foundation

Ghaziabad

**Sub: School Outstanding Fee Certificate for Student Name: [Student Name]**

**Dear Sir / Madam,**

This is to certify that [Student Name] is a bona fide student at our school and as per our record, we certify that the student fee has been paid till September 30, 2023. The outstanding fee for student is given in the table below:

|  |  |
| --- | --- |
| **Student Name** |  |
| **Admission Date** |  |
| **Enrolment Number** |  |
| **Current Class** |  |
| **Total Fee Due from Oct 1st for AY** |  |
| **All Inclusive Fee per Month** |  |

All details are true as per our records and the undersigned can be contacted for any further information regarding the information provided.

**Thanking You,**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name:** [Principal of Director Name]

**Designation:** [Principal or Director]

**Telephone:**

**Email:**